

GOVERNMENT OF PUDHUCHERRY
Dr.SARVEYPALLI RADHA KRISHNA GOVERNMENT ARTS COLLEGE
YANAM – 533 464.

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Annual Quality Assurance Report (2009-10)

Name of the Institution : Dr.SRK Govt.Arts College.
Year of Report : 2009- 2010

Part A:

Action Plan for the year 2009-2010:

The Plan of Action chalked out by the IQAC in beginning of the year towards quality enhancement both in curricular and infrastructural aspects. It is based on the guide lines issued by the NAAC and the Suggestions and Recommendations made by the Peer Team of NAAC during their visit.

The plan of action on priority basis is:

1. To create the Internal Quality Assurance Cell (IQAC) as a post-Accreditation quality Sustenance Activity.
2. To develop the website with institutional information - for communication connectivity.
3. To involve the faculty members in the healthy and active functioning of the IQAC.
4. To develop infrastructural facilities such as providing computers with internet facility to every department.
5. To take steps to establish Central Computer Facility.
6. To organize the seminars/work-shops/conferences.
7. To ensure effective functioning of UGC Merged Scheme –XI plan period (2007-2012).
8. To take steps to give extensive coaching to students in sports and games towards participation in inter-collegiate and University competitions.
9. To strengthen the students in co-curricular activities.

Part B:

The outcome achieved by the end of the year:

1. Activities reflecting the goals and objectivities of the college:

A. Creation of IQAC:

A functional Internal Quality Assurance Cell (IQAC) in the institution – to make quality assurance mechanism as an integral part of the education system and at the same time to attain academic excellence has been created with the following composition:

1. Chair person: - Principal, Dr. S. Bhyrava Murty
2. Coordinator: - Dr. U.Prabhakara Rao. Associate Professor
3. Advisory Members: - All heads of Main departments
4. Member - Dr. A. Ramakrishna Rao, Dean, RIT, Yanam.
5. Co-opted members: - Senior most faculty of ancillary subjects/languages/
Librarian /Physical Director
6. Executive Assistant: - Office Superintendent,
Tmt. B. LakshmiKantham.

B. Development of web-site:

The proposal has been submitted to The Director, Department of Higher & Technical Education, Puducherry, through The Dept. of National Informatics Center, Yanam, and sought permission to develop a website with institutional information for communication connectivity. - **Awaiting permission.**

C. Involvement of faculty in IQAC functions:

As the student learning is the prime object in the assessment process of the college and the learning is facilitated by teachers, the teacher becomes pivot in his/her activities to assure and enhance the quality of education imparted to the students. So, it is felt to appraise and involve the faculty in IQAC functions. Accordingly, the guide lines issued by the NAAC, and essence of the objectives and functions of IQAC have been circulated among the departmental staff for their understanding and active involvement.

I. Infrastructural Aspects:

(i) Computer Facility:

The main departments in the college are provided with computer systems utilizing government and UGC funds. Under UGC merged schemes five computers were purchased for active implementation of the merged schemes such as Net Work Resource Center, Remedial Coaching, Coaching for NET, Coaching for entry in services.

(ii) Internet Connectivity:

With the sanction of the BSNL (AP), Yanam branch, 20 modems have been obtained and internet connections are given during March-April 2010 in all the main departments including central computer laboratory, library and administrative office for the benefit of staff and students.

(iii) Central Computer Facility:

Proposals were submitted to the PWD authorities for taking necessary action to establish the central computer laboratory – **Awaiting sanction.**

II. Curricular Aspects:

(i)Organizing Seminar/Work-shops/Conferences:

A Two-day national Conference on ‘**Challenges in Human Development**’ was organized by P.G. Department of Economics, of this college on 22nd & 23rd January 2010, under the sponsorship of University Grants Commission (UGC), South Eastern Regional Office (SERO), Hyderabad.

The conference received eighty eight (88) contributed papers and fourteen (14) invited papers in different fields of human development. The selection of papers for presentation was processed through a national level screening committee. Thirty (30) contributed papers and nine (9) invited papers were presented in the conference. The paper presenters were belonging to 15 states of India.

(ii) UGC Merged Schemes:

The college was recognized under section 2(f) and 12(B) of the UGC Act.1956.in 1984-1985. During the eleventh plan period (2007-2012), 11 schemes have been approved by UGC under merged schemes and funds have been allocated and sanctioned on installment basis.

The following schemes are presently in active operation under the supervision of the coordinators/Advisors:

Scheme No.	Scheme	Coordinator/Advisor
4	Colleges with relatively higher proportion of SC/ST/OBC & Minorities	Principal
5	Enhancement of Intake Capacity in College	Principal
7	Colleges in Backward Area	Principal
8	Establishment of UGC Net Work Resource Centre	Dr. S. Rajasekharan, Asstt. Professor.
9	Equal Opportunity Centre	Dr. Surath Nayak Asstt. Professor.
10	Remedial Coaching for SC/ST/OBC(Non creamy layer)& Minorities	Dr.U.Prabhakara Rao, Associate Professor.
11	Coaching for NET for SC/ST/OBC(Non creamy layer) & Minorities	Dr. Yogender Singh. Asstt. Professor.
12	Coaching classes for entry in services for SC/ST/OBC(Non creamy layer)& Minorities	Dr.V. Bhaskar Reddy, Asstt. Professor.
14	Career and Counseling Cell	Dr. Dhaneswar Prasad Associate Professor.

Activities of different Schemes: (2009 -10)**Scheme No.4:****Objective:**

The scheme aims to encourage access of students belonging to SC/ST/Minority/OBC (Non creamy layer) students, students facing financial constraints and differentially able students.

Activity:

1. The advisory committee disbursed stipend to 80 UG students based on their academic performance in the previous University examinations and on the Income Certificate from the competent authority.

Scheme No. 5 & 7:**Objective:**

The scheme aims at to provide infrastructural facilities for increase the intake capacity of existing courses and teaching learning resources.

Activity:

1. Utilizing the funds allocated under scheme No.5 & 7, the department wise subject books were purchased and handed over to the concerned department to maintain departmental library for easy access of students.

Scheme No.8:**UGC Net Work Resource Center:****Objectives:**

The objective of the scheme is to create awareness among staff and students about the use of computers in various activates like administration, finance, examination and research. This also would help to have and access to multimedia material in teaching and learning at places of eminence.

Activity:

- (1).The mission of examination automation has been completed which helps the students to register themselves for their examinations with Pondicherry University directly. It also provides a facility to the students to down load all information related to university examinations.
- (2).On line salary process has been executed.
- (3).e-administration has been carried out which facilitates the easier transfer of official records and letters.

Scheme No.9:**Equal Opportunity Center:****Objectives:**

To oversee the effective implementation of policies and programs for disadvantaged groups(SC/ST/OBC(non-creamy layer) and Minorities) to provide guidance and counseling with respect to academic financial, social and other matters and to enhance the diversity within the campus.

Activity:

1. The students are informed about the functioning of the UGC merged schemes in the first week of April-2010. The advisory committee of the Equal Opportunity cell, quarterly review the progress of the various scheme operating in the College and receive feed back from the coordinators. The committee observed that each coordinator is working actively and schemes are running successfully.
2. The committee also discussed the problems faced by girl students and disadvantaged groups about their general problems and formed representatives from each class. The representatives are advised to submit their grievances to the committee directly and seek solution to the problem.

Scheme No.10:**Remedial Coaching:**

In order to enable students belonging to SC/ST/OBC(Non-creamy layer)/ Minority communities, who need remedial coaching to come up to the level necessary for pursuing higher studies efficiently and to reduce their failure and drop-out rate, the UGC provided financial assistance for conducting special classes out side the regular timetable during the XI plan.

Objectives:

1. Improving academic skills and linguistics proficiency of the students in various subjects.
2. Raising their level of comprehension of basic subjects to provide a stronger foundation for further academic work.

Activity:

1. Identified and enrolled the subject wise weak students and entrusted them to the concerned teacher / PG students for special classes.
2. The subject text books / study material are provided on circulation basis among students self study and thorough preparation.
3. Periodical tests are being conducted to assess their level of understanding and accordingly coaching is being given towards university examinations.

Scheme No.11:
Coaching for NET/SET:

Objectives:

The main objective of this scheme is to prepare SC/ST/OBC and candidates from Minority communities for appearing in NET/SET, so that sufficient number of candidates becomes available for selection of Lecturers/Professors in the University system from these groups.

Activity

1. Wide publicity has been given through local media in order to enroll the students belonging to the above categories. Accordingly 35 students were enrolled.
2. Coaching were Imparted in the streams of Commerce and Economics.
3. Necessary study materials and previous year question papers were supplied
4. Mock tests were conducted at frequent intervals.

Scheme No.12:
Coaching for Entry in Services:

In order to prepare students belonging to SC/ST/OBC (non-creamy Layer) and Minority Communities to get gainful employment in Central services and other services, the UGC continued the scheme during XI plan.

Objectives:

The basic objective of this coaching scheme is to prepare students belonging to SC/ST/OBC (non-creamy layer) and Minority communities to get gainful employment in Group A, B, or C Central service, State services or equal positions in private sector.

Activity:

1. The functioning of the scheme has been brought to the notice of all the students with special reference to the SC/ST/OBC (non-creamy layer) and Minority communities of this college.
2. Wide publicity has been given through local media in order enroll the off roll students belonging to the above categories. Accordingly 47 off-roll students were enrolled.
3. The coaching classes aiming at Civil Services and other Group A, B and banking service examinations in general and for the Post of Deputy Tahasildar (Govt. of Puducherry) in particular were conducted inviting the eminent resource persons from different places.
4. Study material and relevant reference books have been provided to all the participants for thorough preparation.
5. Motivation classes towards competitive examinations and personality development are being organized.

Scheme No.14:
Career and Counseling Cell:

This cell would help the students with appropriate guidance to establish linkage with the world of work and locate career opportunities vis-à-vis the realities and job profiles in the context of highly competitive emerging occupational patterns. The gap in perception about the market demands and individual expectations could be bridged through psychological and confidence building measures.

Objectives:

It is to support the students in the development of soft skills and communication ability to challenge the rigors of competitive tests and on-job-training in add-on or vocational courses.

Activity:

1. Some expert people from different places were invited to interact with the students and to develop communication and soft skills.
2. Some techniques have been imparted in the minds of students which help them to fix their target and face interviews boldly in interviews.
3. So far two such meetings have been organized through audio-visual power point presentations during March2010.
4. Study material has been provided on circulation basis to the students for their easy understanding.

III. Co-curricular and Extra-curricular Activities:

(i) Co-curricular Activities:

In view of the all-round development of the students, particularly in acquiring knowledge beyond the subject books the students are encouraged to participate in essay, elocution, quiz competitions organized by the college staff and other departments like Civil Supply Dept., Co-operative society, Yanam, Agricultural Department, Yanam. The staff members take meticulous care in preparing the students by way of providing related information and reference books.

(ii).Cultural Activities:

The staff encourages the students to improve the efficiency in their talents in singing, dancing, drawing & painting etc. The staff conducts the competitions to bring out their talents.

(iii). Sports &Games:

The department of Physical Education is equally striving in molding the students in physical fitness by way of conducting games and sports on par with curricular activities in this college. Thiru. K.V. Gopala Krishna, Lecturer in Physical Education is on service placement from STPP Govt. Jr. College, Yanam.

Achievement of the year:

2009-10	4x100 mts Relay	Inter collegiate	Bronze Medal
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Part-C**Details plans of the institution for the next year: (2010-2011)**

1. The development of the website with institutional information - for communication connectivity has to be undertaken as and when the permission is obtained from the concerned authorities.
2. To pursue the matter with the PWD authorities for taking necessary action to establish the central computer laboratory.
3. To organize the seminars/work-shops/conferences.
4. To ensure effective and continuous functioning of UGC Merged Scheme – XI plan period (2007-2012).
5. To start Departmental Library for easy access to students.
6. To submit proposal to the government to take necessary steps for recruiting teaching staff against vacant posts.
7. To seek approval for enhancing the student strength from the Pondicherry University for meeting the increasing demand from the students in various disciplines.
8. To request the government to expedite the construction work of the Indoor Stadium at the sports complex as a facility for the students.
9. To submit proposal to PWD to provide drinking water facility.
10. To renew the Parent–Teacher Association.
11. To renew the Departmental Associations like Science, Arts and Commerce Associations.
12. To form the Alumni Association.
13. To computerize the Students` attendance and year wise pass percentage.

Signature of the Coordinator, IQAC.
(Dr.U. PRABHAKARA RAO)

Signature of the Chairperson, IQAC
(Dr. S. BHYRAVA MURTY)

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