

The Annual Quality Assurance Report (AQAR) of the IQAC (2013-2014)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

I. Details of the Institution

1.1 Name of the Institution

Dr S. R. K. Govt. Arts. College, Yanam-

1.2 Address Line 1

Dr Sarvepalli Radhakrishnan Government Arts College

Address Line 2

Draksharama Road, Pillaraya Street,
Yanam, Pondicherry

City/Town

Yanam/ Pondicherry

State

Pondicherry State

Pin Code

533464

Institution e-mail address

srkartcollege@gmail.com

Contact Nos.

0884-2324123

Name of the Head of the Institution:

Dr A Pragasam

Tel. No. with STD Code:

0884-2324123

Mobile:

09443631125

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2010-11 _____
- ii. AQAR _____ 2011-12 _____
- iii. AQAR _____ 2012-13 _____ (19/03/2015)
- iv. AQAR _____ 2013-14 _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid Govt UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.

1.12 Name of the Affiliating University (for the Colleges)

PONDICHERRY UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

UGC, NEW DELHI

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representatives	<input type="text" value="---"/>
2.5 No. of Alumni	<input type="text" value="--"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="---"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="11"/>

2.10 No. of IQAC meetings held : 02

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
As per the Action plan	Achieved up to certain extent

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	Nil	Nil	Nil
UG	07	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	09	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

~~Self-financing~~ ✓ Number of programmes

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the current syllabus is more employment oriented

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	25	13	12	--	--

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	---	01	01					03	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	20	03
Presented	02	05	01
Resource Persons	Nil	02	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio-Visual teaching, Internet resources and LCD Power Point presentation, white board, TV etc.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	356	11	15	35	38	88
PG	20	6	20	20	40	80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Interaction with each department students and staff in the presence of Specific coordinators

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	06
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	06
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	11
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	---	---	01
Technical Staff	---	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff members are informed regarding seminar/ conference periodically through circular, email, and are encouraged to attend the same on duty with TA facility. Each faculty has been asked to apply for research project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	--
Outlay in Rs. Lakhs	Nil	Nil	Nil	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil	01	Nil	Nil
Outlay in Rs. Lakhs	Nil	01	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	22	04
Non-Peer Review Journals	Nil	22	04
e-Journals	Nil	36	02
Conference proceedings	11	25	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	05	DST, New Delhi	200000	80000
Any other(Specify)				
Total	05		200000	80000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number		nil			07
Sponsoring agencies		--			UGC/ IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons: 03

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	Nil	Nil	Nil	nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Cleaning program in the college is done regularly keeping in mind the importance of health & hygiene. Social awareness meeting was conducted along with essay writing on cleaned environment. Blood donation camp, Awareness program on AIDS, NSS camp for a week, Health check up for students and staff along with some useful ICT program

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing Sq. Mtrs	Newly created	Source of Fund	Total
Campus area	5640	Nil	Nil	Nil
Class rooms	600	Nil	Nil	Nil
Laboratories	3200	Nil	Nil	Nil
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil		Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	22.5	22.5	UGC	45
Others				

4.2 Computerization of administration and library

Computerization of centralised admission; computerisation of library is in process. central & departmental libraries were provided with internet facility , barcode reader etc.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25028	2736809	2015	513256	27043	3250065
Reference Books						
Journals	40	120540/ Year	--	--		
e-Books	80409	Rs. 5000/ Sem	--	---	---	--
e-Journals	3828		---	---	---	--
Digital Database	---	--	---	---	---	---
CD & Video	---	--	---	---	---	---
Others (specify)	--	--	---	---	---	---

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	2	7	7	---	1	7	
Added	05	0	0	0	---	0	---	
Total	15	2	7	7	---	1	7	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

e-Literacy program was conducted for all the faculty members, some internet facility is provided to the students and the staff of this college.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.5
ii) Campus Infrastructure and facilities	0.4
iii) Equipments	1.2
iv) Others	1.2
Total :	3.3

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Cleanliness, awareness program on health & hygiene awareness, one week NSS program, Human rights program

5.2 Efforts made by the institution for tracking the progression

Weekly departmental seminars is made , seminar/ discussion with students and staff . Open discussion of faculty members with students highlight the merits/drawback.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
397	04	nil	Nil

(b) No. of students outside the state

05

(c) No. of international students

nil

(d)

No	%

Men

No	%

Women

General 32 SC ST OBC Year Physically Challenged 349 General 35 SC ST Year Physically Challenged 376

Demand ratio 425/376

Dropout % 9/-

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special classes are conducted for SC/ ST, OBC and other minority students under various UGC schemes like remedial classes , departmental seminar is a regular curriculum for the students and staff that help our udents in preparing for competitive exams

No. of student beneficiaries

20

5.5 No. of students qualified in these examinations

Revised Guidelines 1 IQAC and submission of AQAR

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Several counselling cum guidance programs were held periodically for the students mainly on skill development/ communication skill. These skills help them a lot for their higher studies& fetching jobs in Govt/ private sectors

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
---	---	---	10	

5.8 Details of gender sensitization programmes

Awareness programs on Human Rights was organized by the college with main theme as "boy and girl are equal in status, no difference at all".

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="25"/>	National level	<input type="text" value="05"/>	International level	<input type="text" value="--"/>
No. of students participated in cultural events					
State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<input type="text" value="02"/>	National level	<input type="text" value="02"/>	International level	<input type="text" value="--"/>
Cultural: State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	Nil	Nil
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Yes, when students agitated against the police on the campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To provide qualitative education for human excellence through innovative, interactive teaching-learning; provide good administration; encourage students for active participation in seminar , debate/ discussions, sports and games; provide good infrastructure like well equipped laboratories and class rooms etc.

6.2 Does the Institution have a management Information System

Yes, it has internal management system that solves our students / staff problems.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is done regularly internally by the college and externally by the University/ Govt.

6.3.2 Teaching and Learning

Interactive teaching-learning method using audio- visual & other teaching aids

6.3.3 Examination and Evaluation

Revised Guidelines Internal / departmental examination is conducted apart from university examination periodically

6.3.4 Research and Development

Research committee has been constituted with the principal as the chairman of the committee and some senior faculty members with Ph.D. as members. Teachers are encouraged for doing research & getting research minor / major projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is under the process of computerisation, ICT program is conducted periodically, each department gets some new equipments every year through Govt. and UGC funds. There is one instrumentation lab also.

6.3.6 Human Resource Management

Some experts are invited to deliver lectures for our students to encourage them

6.3.7 Faculty and Staff recruitment

Faculty and staff are appointed or made service placement as and when need arises

6.3.8 Industry Interaction / Collaboration

Students are taken regularly for the industrial/ study tour. Some faculty invited from other institute for delivering lectures for our students and staff.

6.3.9 Admission of Students

Admission committee consisting of all the departmental heads is made as members, chaired by the principal. Admission criteria is followed strictly for the meritorious students as well as for SC, ST & OBS students.

6.4 Welfare schemes for

Teaching staff	By the Government
Non teaching staff	By the Government
Students	Regular schemes by the Govt./UGC

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Principal
Administrative	Yes	Audit People	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted in a free and fare way; some observers are also posted during every examination by the University. Question papers and answer sheets are sent during the examination day/ time only. One hall superintendent is must for a max of 24 students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

In order to provide autonomy to the affiliated colleges by the University, it always questions the college about the norms to be fulfilled by the colleges, and from the college side it is always tried to fulfil the maximum norms set by the University.

6.11 Activities and support from the Alumni Association

The Alumni association meets sometimes once in a year and enlightens their juniors in terms of knowledge and communication skill, and provides.

6.12 Activities and support from the Parent – Teacher Association

Parents were always called upon by the faculty members for the benefits of their wards. Parent – Teacher association meeting was also held at least once in every semester.

6.13 Development programmes for support staff

Some awareness programs exclusively on environmental pollution and human rights were organised for them to make them aware of their rights (human)and privileges provided by the Govt.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Revis

Plantation was done after cleaning the campus. Some small debris were removed from the back side that was covered with mud and the level was made high. Dust/noise free campus is in move to be made.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institute provides with audio visual interactive teaching, learning and , valuation facilities. Exposes to the students and the staff is made up to state, national & international level seminars, conferences/ workshops. Students & teachers are given exposes to various skilled communication & training programs.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Water facility to the students and staff, well equipped lab for the science departments, conducting regular seminar for the students and teaching staff

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Audio Visual interactive teaching with different teaching aids, Interdisciplinary work experience of teaching practice and interaction with students with different departments gives the measure of the progress, apart from interaction with faculties from outside.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- 7.4 Contribution to environmental awareness / protection

Some environmental awareness programs are conducted periodically in order to protect our Campus, exclusively to avoid using plastic bags, some chemicals running through drainage to the river. cleaning our campus regularly . To add some new plants in our campus

- 7.5 Whether environmental audit was conducted? Yes No

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College is located in the area of 24,220sqm of land in mid town of Yanam, well equipped with lab facility, more than 25000 ref..books + departmental library, well developed sporting grounds, full pledged Gymnasium, a four lane track field, installed with a reverse osmosis water plant in each floor to provide safe drinking water to the students and staff members, legal cell started by the Govt. of Pondicherry on the ground floor of the college near the entrance.

8. Plans of institution for next year

To establish a Language Lab, to computerise the students attendance and conduct of their theory & practical examinations in time, to provide a generator for the college, to get a librarian and a Director of Physical Education and some technicians for the college.

Name: *Dr Dhaneshwar Prasad*

Name: *Dr A.. Pragasam*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE:

Action Plan proposed for the year 2011-2012	Completeness of the plan
1) design a mechanism for assessing students' knowledge and skills department wise in consultation with the departmental Head and other Teaching staff	It is in the continuous process
2) ensure teacher' participation in academic and personal counseling to students at department level in an informal manner that helps the students for their personality development	Going on
3) make earnest attempts to organize seminars / workshops for the benefit of the staff and students	Departmental seminars were organised At regular interval
4) strengthen the self-appraisal method to evaluate the performance of the faculty	The method is adopted and is on going.
5) form various committees by involving staff to perform in other activities of the institution towards the overall development and well functioning of the college	Yes it is done.
6) to develop an exclusive grievance redressal mechanism for students	Yea done.

7) ensure effective functioning of Alumni Association	Initiated
8) renew of Parent-Teachers Association	Initiated
9) develop the Language Laboratory	Not completed
10) computerize the Library	Not completed